



DUE DATES & CERTIFICATION

PLEASE NOTE: Certification takes between 3-6 months. Since BMT College is an accredited training provider, our certification process is in conjunction with applicable ETQAs. Completed Portfolios of Evidence (POEs) are submitted to SABPP and other applicable ETQAs in two batches for 2015 and three batches for 2016 verification and certification.

The certification process:

Your diploma or certificate is issued by the relevant ETQA. The ETQA will only issue your qualification once your results have been verified. Results are verified by means of a POE, which consists of your assignments, results and personal documentation. The names of students who completed their qualification or skills programme are submitted to the applicable ETQA's in two separate batches for 2015 and three separate batches for 2016. These batch submission dates correlates with the final assignment submission due dates. In order for you to fall in a specific batch you must adhere to the final assignment due dates and also meet all the following requirements:

- Final assignments must reach the College on or before the specified due date provided in the final assignment and in the table below.
- All relevant documents as specified in the final assignment must accompany your assignment before your assignment will be sent for marking.
- Once you have been found competent against the final assignment and the outcomes of the qualification, the College will compile your POE for verification.

Batch submission	Submission date for final assignment and personal documentation	Be competent against the final assignment and the outcomes of the qualification. All personal documentation must be in place
2015		
Batch 1	6 May	22 May
Batch 2	7 October	23 October
2016		
Batch 1	16 March	4 April
Batch 2	29 June	18 July
Batch 3	5 October	24 October



If you do not adhere to the specified due dates and if the College did not receive all relevant personal documentations your POE will only be submitted for verification with the next batch after all of the above requirements are met.

March 2016 Graduation Ceremony:

Only students who were found competent against the outcomes of their respective qualifications or skills programmes *by 17 November 2015* will receive an invitation to attend the Graduation Ceremony held on 12th of March 2016.

Students who are found competent after 17 November 2015 will only be able to attend the Graduation Ceremony held in *March 2017*.

Once you receive your invitation please ensure that you book your seat as there are only a limited number of seats available.

All booking and other details regarding the graduation ceremony will be made available in the invitation.