



BMT COLLEGE

Business Management Training College of Southern Africa

Tel : 011 708 0159
 Fax : 086 639 4687
 E-mail : info@bmtcollege.edu.za
 Private Bag X100, Bryanston, 2021

FRM5020_01²⁰¹⁰

LEARNER ENROLMENT CONTRACT

Page 1 of 2

Instructions for completing this contract:

- Complete this enrolment contract completely. **Section A, B, C, F - Page 1 and 2.** Section D **MUST** be completed if a Monthly installment option is chosen.
- Complete **ONLY** the **RELEVANT PAYMENT Form**:
 - Debit Order Instruction (Preferred Payment) : **FRM5020_03a**
 - Commitment of Monthly payment form: **FRM5020_03b**
 - Full Payment Form: **FRM5020_03c**
- Post, Fax or E-mail** this contract together with the Payment Instruction Form and Textbook Order Form to BMT College.

ENSURE that 1_{ec} - 23_{ec} IS COMPLETED BEFORE SUBMITTING THIS CONTRACT

Personal Information A

1 _{ec}	Surname																			
2 _{ec}	First Names																			
3 _{ec}	Title					4	Initials					5 Date of Birth								
6 _{ec}	ID or Passport number										7 Gender		Male	Female	8 Language					
9 _{ec}	Telephone numbers (dialing code, number, extension)					Home					Work									
						Fax					Mobile									
10 _{ec}	Email address										Send me SMS notifications and the College newsletter					Yes	No			
11 _{ec}	Postal address										12 Home Address									
	Where your study material will be posted to															Postal Code				

General Information B

13 _{ec}	Employment Status	Working Full Time		Not working		Company Name						
		Working Part Time		Retrenched		Job Title						
14 _{ec}	Equity <i>Statistics required by the Department of Education</i>	Black		Indian		Disability		No	Yes	Status		
		Coloured		White		Previous Std #						
15 _{ec}	Where did you hear about BMT College?	Sowetan		Rapport		Internet		Colleague			Family Member	
		Jet Club		City Press		Friend		Other (Specify)				
16 _{ec}	Highest Qualification	Year Completed			School Name							

Programme Details : C

17 _{ec} . Indicate the Programme enrolling for											
First Year enrolment for Diploma in Human Resources Management						Second Year enrolment for Diploma in Human Resources Management ⁽ⁱⁱⁱ⁾					
Full Certificate in :						Professional Certificate in:					
18 _{ec}	Payment of Study Fees to be made by:	Debit Order		Credit Card		19 _{ec} Registration Fee Payment By: <i>If not paying in Full</i>					
		Cheque - (attached to application)				Cheque or Proof of payment attached		Debit Order		Credit Card	

Credit Assessment D

20_{ec} This Section needs to be completed if monthly installments were selected in Section C in terms of the National Credit Act 34 of 2005

Monthly Income	R	Will you be able to afford the selected monthly installments?	Yes	Do you still have outstanding fees with BMT College?	Yes
Current Monthly Expenses	- R		No		No
Amount Available	= R		Don't Know		Don't Know

Credit Terms:

- Interest Chargeable for Deposit Payments**
 - Account settled within 3 months from registration - No Interest
 - Account settled 3 - 6 months from registration - 10% interest
 - Account settled 6 - 12 months from registration - 20% interest
 - Account settled 12 - 18 months from registration - 30% interest
- Interest Rate :**
 - The interest charged on the Study Fee may be adjusted in terms of the Reserve Bank Prime Rate.
 - If such an adjustment is unavoidable, BMT College will duly notify the person or entity responsible for paying the Study Fee of the adjusted monthly installment.

PLEASE NOTE : Monthly installments as set out in Section C include the interest amount.

BMT College is registered with the NCR in terms of Section 40 of the National Credit Act, No34 of 2005, as a credit provider. Registration Nr. NCRCP473

21_{ec} Initial:



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FRM5020_03a 2010

DEBIT ORDER INSTRUCTION FORM

Information and instructions on completing the Payment Instruction Form:

1. Complete the following payment instruction form together with the Learner Enrolment Contract - FRM5020_01.
2. This Payment Instruction Form instruct Business Management Training College (Pty) Ltd, herein further referred to as BMT College or the College or BMTc, to deduct payments towards the study fees payable by the student as indicated in A below.
3. **Section A** of this form must be completed.
4. **Section B** of this form must be completed if study fees will be paid by Debit Order.

Student Information														A
Surname				Title				Initials						
Programme Enrolling For						ID or Passport number								
Office Use Only:		Student Number:		2	0	0		-				/		

Debit Order Authorisation (valid for SA and Namibian account holders only)														B
Account Holder Surname						Initials				Title				
Account Number										Account Type				
Branch Code				Branch Name				Bank						

Debit Order Payments													
Please select the repayment term for your intended studies													

Full Qualifications:			
Diploma Qualification 1st AND 2nd Year		R787.50 x 24 months NO REG FEE	R525 x 36 months NO REG FEE
Diploma Qualification 1st OR 2nd Year	R525 x 18 months NO REG FEE	R1890 Reg Fee x 1 month + R630 Study Fee x 12 months	R1890 Reg Fee x 1 month + R420 Study Fee x 18 months
Certificate Qualification	R535 x 12 months NO REG FEE	R1290 Reg Fee x 1 month + R427.50 x 12 months	R1290 Reg Fee x 1 month + R285 x 18 months

Professional Certificates (Short Courses):			
Conduct Outcomes Based Assessment	R1850 x 1 month	R370 x 5 months	R185 x 10 months
• Labour Relations - Disciplinary Procedures OR • Team Supervisor	R2850 x 1 month	R 570 x 5 months	R285 x 10 months
• Productivity Management OR • Project Management	R4850 x 1 month	R970 x 5 months	R485 x 10 months
Advanced Supervisor	R5850 x 1 month	R1170 x 5 months	R585 x 10 months
Debit Order to be effected on the:	Last working day of every month	15th of every month	25th of every month
PLEASE TICK THIS BOX IF YOU HAVE ALREADY PAID THE REGISTRATION FEE (if applicable)			

Debit Order Agreement and Conditions:

1. By signing this Debit Order Authorisation I agree that BMT College may start deductions from my account, irrespective of whether I have received confirmation of enrolment or not.
2. I agree that the first deduction will be on the first occurrence of the day selected above.
3. I agree that BMT College may start with the deductions, irrespective of whether I have paid the Registration Fee or not.
4. * I agree that if BMT College has not yet received proof of payment for the registration fee at least 5 days prior to the first deduction, BMT College may deduct the applicable Registration Fee for the programme I enrolled for directly from my account.
5. I understand that this Debit Order Agreement and Conditions does not in any way absolve me from the Terms and Conditions of Enrolment as indicated on the Enrolment Contract - FRM5020_01.
6. If the 15th or 25th falls on a weekend, the Debit Order will be effected on the Friday before the selected date.

Signature of Account Holder		Date	Declaration by Account Holder : I hereby grant BMT College permission to deduct the indicated installments from my bank account (on behalf of the student as in A above) and submit to the Debit Order Agreement and Conditions.
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<p align="center">BEST CHOICE PAYMENT SELECTION</p> <p align="center"><input checked="" type="checkbox"/> No Interest</p> <p align="center"><input checked="" type="checkbox"/> Easy Payments</p> <p align="center"><input checked="" type="checkbox"/> Uninterrupted Studies</p>
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COMMITMENT TO MONTHLY MANUAL PAYMENT FORM (DEPOSIT IN ACCOUNT)

Information and instructions on completing the Payment Instruction Form:

1. Complete the following payment instruction form together with the Learner Enrolment Contract - FRM5020_01.
2. This form is to be completed for payments to be made by Direct Monthly Deposits, Monthly EFT Payments, Monthly Credit Card Payments.

Student Information															A
Surname					Title					Initials					
Programme Enrolling For										ID or Passport number					
Office Use Only:		Student Number:		2	0	0			-				/		

Monthly Manual Payment Commitment (Deposit in Account)															B
Monthly Manual Payment Please select the appropriate option(s)	Diploma (1st or 2nd year) R9450 x 1 month					Diploma (1st or 2nd year) R1890 Reg Fee x 1 month + R756 Study Fee x 12 months									
	Diploma (1st or 2nd year) R1890 Reg Fee x 1 month + R546 Study Fee x 18 months					Diploma (1st or 2nd year) R945 Reg Fee x 2 months + R546 Study Fee x 18 months									
	Certificate R6420 x 1 month					Certificate R1290 x 1 month + R513 x 12 months									
	Certificate R1290 x 1 month + R370.50 x 18 months					Certificate R645 x 2 months + R370.50 x 18 months									
	Conduct Outcomes Based Assessment - R1850 x 1 month					Conduct Outcomes Based Assessment - R416 x 5 months									
	Disciplinary Procedures or Team Supervisor Professional Certificate - R627 x 5 months					Disciplinary Procedures or Team Supervisor Professional Certificate - R627 x 5 months									
	Productivity Management or Project Management Professional Certificate - R533.50 x 10 months					Productivity Management or Project Management Professional Certificate - R533.50 x 10 months									
	Advanced Supervisor Professional Certificate - R643.50 x 10 months					Advanced Supervisor Professional Certificate - R643.50 x 10 months									
Manual payments will be made on the:	Last working day of every month		15th of every month		25th of every month		Specify preference date for Manual Payment(s)			of every month					
Payment to be made by:	Student		Company			Sponsor			Other						
Please issue an invoice for the outstanding amount	YES	NO	Invoice to be issued to:												
Address:											Postal Code:				
E-mail Address:						Fax:			Tel:						

Credit/Debit Card Authorisation															C
Account Holder Surname					Initials					Title					
Credit/Debit Card Number										Card Type					
Expiry Date			/		CCV Number :			Last 3 numbers on back of card							
Transaction Amount as indicated in B Above Please select the appropriate option										Preferred date of transaction					
Transaction Option		Straight		Budget		over		6	12	18	24	months			
Signature of Account Holder					Date					Declaration by Account Holder : I hereby grant BMT College permission to deduct the indicated amount from my credit/debit card on the preferred date of transaction as indicated above (on behalf of the student as in A above).					
Account Holder ID Number															

- Monthly Manual Payment Agreement and Conditions:**
1. By signing this Monthly Manual Payment I agree that I take full responsibility to manually deposit the indicated monthly payments for the period selected, until my study fee with the applicable interest has been paid in full, irrespective of whether I stop or cancel my studies for any reason.
 2. I understand that I will be held liable for the full study fee amount with the applicable interest and applicable additional charges until such time that my account has been paid in full.
 3. I agree that the first payment will be on the first occurrence of the day selected above.
 4. I understand that this Monthly Manual Payment Agreement and Conditions does not in any way absolve me from the Terms and Conditions of Enrolment as indicated on the Enrolment Contract - FRM5020_01.

Signature of Payee										Date				
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BMT College Banking Details: Nedbank, Randburg, Account Number: 1984 388 606; Branch Code: 198405
REMEMBER: Always fax or e-mail proof of payment to 086 639 4687 or info@bmtcollege.edu.za

CHOOSE TO PAY BY DEBIT ORDER AND AVOID PAYING INTEREST!
YOU CAN SAVE UP R2,268* IN INTEREST CHARGES

*Interest charged on the Diploma in Human Resources paid over 18 months.